

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

JUNE 21, 2016

The Agenda Meeting of the Long Branch Board of Education was held at 540 Broadway, Long Branch, New Jersey

The meeting was called to order by Mrs. Widdis, Board President, at 6:00 P.M.

A. ROLL CALL

Mrs. Widdis – President

Mr. Grant – 6:45 P.M.

Mr. Parnell

Mr. Dangler - Vice President - absent

Dr. Critelli

Mr. Covin - absent

Mrs. George

Mr. Zambrano

Rev. Bennett

Administrator's Present

Dr. Salvatore

Mr. Genovese

Mrs. Valenti

Dr. Dudick

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mrs. Widdis, Board President, saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mrs. Widdis made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

D. **APPROVAL OF MINUTES**

I entertain a motion that the Board approve the following minutes:

- Agenda Meeting minutes of May 24, 2016
- Executive Session minutes of May 24, 2016
- Regular Meeting minutes of May 25, 2016

E. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY16 APRIL TRANSFERS**

I recommend the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

NOW, THEREFORE BE IT RESOLVED that the attached line item transfer FY16 April Transfers as listed be approved for the months ending April 30, 2016.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: June 22, 2016

E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORT – APRIL 30, 2016**

I recommend the Board approve the Board Secretary's Report for the month ending April 30, 2016 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORT OF THE TREASURER - APRIL 30, 2016**

I recommend the Board approve the Report of the Treasurer for the month ending April 30, 2016 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the April 30, 2016 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese, III, RSBO, QPA
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I recommend the Board approve the following Resolution:

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of April 30, 2016 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: June 22, 2016

E. **SECRETARY'S REPORT (continued)**

6. **BILLS AND CLAIMS – MAY 15 - 31, 2016 AND JUNE 1 - 22, 2016 FOR DONNA CRITELLI AND ANDREW CRITELLI**

I entertain a motion that the Board approve the May 15 - 31, 2016 and June 1 - 22, 2016 bills and claims for Donna Critelli and Andrew Critelli (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

7. **BILLS AND CLAIMS – MAY 15 - 31, 2016 AND JUNE 1 - 22, 2016 EXCLUDING DONNA CRITELLI AND ANDREW CRITELLI**

I entertain a motion that the Board approve the May 15 - 31, 2016 and June 1 - 22, 2016 bills and claims excluding Donna Critelli and Andrew Critelli (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – MAY 31, 2016**

I entertain a motion that the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for May 31, 2016 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF MAY 31, 2016**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of May 31, 2016 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

F. **SUPERINTENDENT'S REPORT**

1. **RECOGNITION OF ACHIEVEMENT**

Voice of Democracy Speech Writing Scholarship Awards

The Veterans of Foreign Wars Brighton Memorial Post 2140 sponsored the Voice of Democracy Speech Writing Scholarship Competition. The following Long Branch High School students were selected as winners:

Peter Wersinger	-	First Place	-	\$150.00
Yanice McMullen	-	Second Place	-	\$100.00
T.J. Fosque	-	Third Place	-	\$ 50.00
Francisco Rodriguez	-	Fourth Place	-	\$ 25.00
Jailyn Dorsett	-	Fifth Place	-	\$ 20.00

Peter Wersinger was also selected as third place winner in the District 6 (Monmouth County) Voice of Democracy Competition

Patriot's Pen Essay Contest

The Veterans of Foreign Wars Brighton Memorial Post 2140 sponsored the Patriot's Pen Essay Contest. The following Long Branch Middle School students were selected as winners:

Denise Nicolas	-	First Place	-	\$ 50.00
Yelena Gavriloc	-	Second Place	-	\$ 25.00
Francesca Cancellieri	-	Third Place	-	\$ 15.00
Skylar Gallagher	-	Fourth Place	-	\$ 10.00

Denise Nicolas was also selected as third place winner in the District 6 (Monmouth County) Patriot's Pen Contest

G. GENERAL ITEMS

Motion was made by Mr. Parnell, seconded by Mrs. George and carried by roll call vote that the Board approve the following item (G1).

Ayes (6), Nays (0), Absent (3) Mr. Dangler, Mr. Grant and Mr. Covin

1. APPROVAL TO INVOKE THE DOCTRINE OF NECESSITY

That the Board approve the Resolution invoking the Doctrine of Necessity for the purpose of the Superintendent's evaluation:

RESOLUTION

A. The Board of Education of the City of Long Branch, in the County of Monmouth (herein referred to as "Board") is planning to take action to evaluate the Superintendent of Schools on June 21, 2016, to ratify the Collective Negotiations Agreement ("CNA") with the Long Branch School Employees Association ("Association") and to approve the non-affiliated salary increases for FY17, which actions require participation by a majority of the full Board

B. Based on an Advisory Opinion requested by the Board and the applicable New Jersey State statutes, regulations and Board policies, several members of the Board are conflicted from participating in voting in the above because they are related to employees of the Board who are members of the NJEA, the Association or the Long Branch Federation of Teachers ("LBFT").

C. The following identifies the conflicts of interest:

1. Rose M. Widdis has a son, daughter, daughter-in-law and brother-in-law employed in the school district;

2. Mary L. George has a son and daughter employed in the school district, who are members of the Association;

3. Michele Critelli, Ed.D. has a son employed in the school district, who is a member of the Association;

4. James N. Parnell's spouse's uncle is employed in the school district, who is a member of the LBFT;

5. Armand R. Zambrano, Jr. has a niece employed in the school district, who is a member of the Association;

6. Donald C. Covin has a niece employed in the school district, who is a member of the Association;

7. Rev. Caroline Bennett has a son and daughter-in-law employed in the school district, who are members of the Association.

8. Bill Dangler has a son who was employed as a substitute in the school district.

NOW, THEREFORE BE IT RESOLVED as follows:

1. The Recitals above set forth are incorporated into and made a part of this Resolution.

G. GENERAL ITEMS (continued)

1. APPROVAL TO INVOKE THE DOCTRINE OF NECESSITY (continued)

2. Based on the Advisory Opinion, the Board has one (1) possible member who may evaluate the Superintendent of Schools and possibly three (3) members who may vote to ratify the CNA.

3. The Board hereby invokes the Doctrine of Necessity to allow for the proper evaluation of the Superintendent of Schools and the CNA ratification.

4. A copy of Resolution should be filed with the School Ethics Commission and posted for thirty (30) days as is done with other Board postings.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 6
Nays: 0
Absent: 3 (Mr. Dangler, Mr. Grant and Mr. Covin)
Date: June 21, 2016

Motion was made by Dr. Critelli, seconded by Mr. Parnell and carried by roll call vote that the Board approve the following item (G2).

Ayes (6), Nays (0), Absent (3) Mr. Dangler, Mr. Grant and Mr. Covin

2. RESOLUTION FOR CLOSED EXECUTIVE SESSION – 6:03 P.M.

That the Board approve the following Resolution -

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, the Long Branch Board of Education wishes to discuss the **Superintendents evaluation, negotiations and legal updates** with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

NOW, THEREFORE, BE IT RESOLVED, the Long Branch Board of Education will hold a closed Executive Session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 30 minutes. Action may be taken in the public portion of the meeting upon recessing of this Executive Session back into the open public meeting.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 6
Nays: 0
Absent: 3 (Mr. Dangler, Mr. Grant and Mr. Covin)
Date: June 21, 2016

Mr. Grant arrived at 6:45 P.M. into the Executive Session meeting.

G. GENERAL ITEMS (continued)

The Board returned to open session at 7:20 P.M.

ROLL CALL

Mrs. Widdis – President

Mr. Grant

Mr. Parnell

Mr. Dangler - Vice President - absent

Dr. Critelli

Mr. Covin - absent

Mrs. George

Mr. Zambrano

Rev. Bennett

Motion was made by Mrs. George, seconded by Mr. Parnell and carried by roll call vote that the Board approve the following item (G3).

Ayes (7), Nays (0), Absent (2) Mr. Dangler and Mr. Covin

3. **APPROVAL OF LBSEA MEMORANDUM OF AGREEMENT FOR FISCAL YEAR 2017**
That the Board approve the Long Branch School Employees Association Memorandum of Agreement effective July 1, 2016 through June 30, 2017 (which will be labeled **APPENDIX G-1** and made part of the permanent minutes upon Board approval).
 4. **APPROVAL OF MUNICIPAL TAX PAYMENT SCHEDULE**
I recommend the Board approve the attached Municipal Tax Payment Schedule listed on **APPENDIX G-2**.
 5. **ACCEPTANCE OF CORRECTIVE ACTION PLAN**
I recommend the Board accept the Corrective Action Plan for consolidated monitoring as listed on **APPENDIX G-3**.
 6. **WORKER'S COMPENSATION INSURANCE – 2016 - 2017**
I recommend the Board approve participation with **New Jersey Schools Insurance Group (NJSIG)** for the period July 1, 2016 through June 30, 2017 at a cost of \$806,131 for Worker's Compensation and \$20,193 for a Supplemental Indemnity Policy. This is a net increase of 3%.
- Mr. Genovese gave an overview of past workers compensation premiums in comparison to the current renewal quote.
7. **APPROVAL OF CONTRACTED SERVICES FOR BUILDINGS AND GROUNDS – FY17**
I recommend the Board approve the contracted services for Buildings and Grounds for FY17 as listed on **APPENDIX G-4**.
 8. **ANNUAL APPROVAL TO CONTINUE DIRECT DEPOSIT FOR DISTRICT FULL AND PART-TIME EMPLOYEES**
I recommend the Board continue the direct deposit program with OceanFirst Bank for all district full and part-time employees with the exception of those deemed non-contractual.

G. GENERAL ITEMS (continued)

9. APPROVAL TO ACCEPT SCHOOL RADON TESTING PROGRAM GRANT APPLICATION

I recommend the Board approve the acceptance of the School Radon Testing Program grant application on behalf of all 9 schools in the district, in the amount of \$2,000 for each school, for a total grant award of \$18,000.

I recommend the Board authorize **Bridgette Burtt**, Coordinator of Grants and Innovative Programs, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

10. APPROVAL OF LINKIT! SOFTWARE LICENSE AGREEMENT

I recommend the Board approve the agreement with Linkit! Software for the purpose of development and management of K-12 assessments in all subject areas. This agreement will be in effect from July 1, 2016 through June 30, 2017 at a cost not to exceed \$85,402.60.

11. APPROVAL TO ACCEPT ADDITIONAL FY16 WIOA FUNDING

I recommend the Board accept additional FY16 Workforce Innovation and Opportunity Act (WIOA) funding in the amount of \$9,645.00.

I recommend the Board authorize **Bridgette Burtt**, Coordinator of Grants and Innovative Programs, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

12. APPROVAL TO FILE POWERSAVE SCHOOLS PROGRAM APPLICATION

I recommend the Board approve the filing of the PowerSave Schools Program application. The PowerSave program, in collaboration with NJ Natural Gas and the Alliance to Save Energy, will support teachers by providing high quality, inquiry-based learning opportunities on energy. If selected, an annual stipend of up to \$1,000 will be awarded.

I recommend the Board authorize **Bridgette Burtt**, Coordinator of Grants and Innovative Programs, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

G. GENERAL ITEMS (continued)

13. INSURANCE PROPOSALS – 2016-2017

I recommend the Board approve the following insurance coverage for the 2016-2017 school year:

TYPE OF POLICY	ZURICH 2015-2016	ZURICH 2016-2017	NJSBIG 2016-2017
Package Including Property, Inland Marine, Crime, General Liability	\$544,669	\$591,075	\$570,484
Automobile	Included	Included	Included
Educators Legal Liability	Included	Included	Included
Umbrella	Included	Included	Included
Environmental	Included	Included	Included
NJCAP – Excess	\$29,124	\$29,946	\$29,946
Travel Accident	\$750	\$750	\$750
TOTALS	\$573,543	\$621,771	\$601,180

*School Alliance Insurance Fund (SAIF) did not offer a proposal due to adverse loss history.

*DIPLOMA did not offer a proposal due to adverse loss history

Mr. Genovese explained to the Board the rationale for choosing Zurich for another year of coverage versus NJSBIG stating the following concerns.

1. The first concern is that NJSBIG is a 3 year commitment. The Board would have no control over future increases and considering that our experience is getting better, the administration feels we may want to give this process one more year to see if we can become more competitive in FY18.
2. The second concern is if there are any possible claims that could arise from this past year that the Board and Zurich are not aware of but were to come to light, if we switch carriers, that claim would be the responsibility of the Board.

14. RESOLUTION AUTHORIZING THE PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCY FOR THE 2016 – 2017 SCHOOL YEAR

I recommend the Board approve the following resolution:

RESOLUTION

WHEREAS, Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

G. GENERAL ITEMS (continued)

14. RESOLUTION AUTHORIZING THE PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCY FOR THE 2016 – 2017 SCHOOL YEAR (continued)

WHEREAS, the Long Branch Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Long Branch Board of Education desires to authorize its purchasing agent for the 2016 – 2017 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED, that the Long Branch Board of Education does hereby authorize the district's purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed:

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract #</u>
Radio Communication	Allcomm Technologies Inc.	83902
Equip. and Accessories	Motorola Solutions Inc.	83909
	Office Bus. Systems Holding	83896
NASPO ValuePoint Computer	Dell Marketing LP	89967
	Hewlett Packard Co.	40116
	Howard Industries Inc.	89976
	Lenovo United States Inc.	40121

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: June 22, 2016

G. GENERAL ITEMS (continued)

15. APPROVAL OF SCHOOL START AND END TIMES FOR THE FY2017 SCHOOL YEAR

I recommend the Board approve the school start and end times for the FY2017 school year:

EARLY CHILDHOOD CENTERS:	KINDER	PRE-K	END TIME
Lenna W. Conrow School	8:40 A.M.	9:20 A.M.	3:20 P.M.
Joseph M. Ferraina ECLC	8:40 A.M.	9:20 A.M.	3:20 P.M.
Morris Avenue School	8:40 A.M.	9:20 A.M.	3:20 P.M.
Morris Avenue Annex School (HT)	N/A	7:30 A.M.	1:30 P.M.
ELEMENTARY Grades 1-5:	START TIME		END TIME
George L. Catrambone School (K-5)	7:50 A.M.		2:30 P.M.
Amerigo A. Anastasia School	7:50 A.M.		2:30 P.M.
Gregory School	7:50 A.M.		2:30 P.M.
ALTERNATIVE:	START TIME		END TIME
Elementary Alternative	8:45 A.M.		2:30 P.M.
Middle School Alternative	9:05 A.M.		2:40 P.M.
High School Achievement	8:30 A.M.		2:00 P.M.
High School Alternative	8:50 A.M.		2:20 P.M.
GRADES 6-12:	START TIME		END TIME
Middle School	8:00 A.M.		2:48 P.M.
High School	7:30 A.M.		2:25 P.M.

Dr. Salvatore explained the 10 minute change in times for the 2016 – 2017 school year.

G. GENERAL ITEMS (continued)

16. NJSIAA (NEW JERSEY INTERSCHOLASTIC ATHLETIC ASSOCIATION) MEMBERSHIP

I recommend the Board approve the following NJSIAA Membership statement for the 2016-2017 school year:

Pursuant to the provisions of Chapter 172 of the Laws of 1979 approved by the Governor of the State of New Jersey on August 26, 1979 (N.J.S.A. 18A:11-3 et seq), the Long Branch Public Schools agree to be governed by the Constitution, Bylaws and Rules and Regulations of the NJSIAA, as participating members.

17. APPROVAL TO RENEW SODEXO'S FOOD SERVICES CONTRACT FOR FY2017

I recommend the Board renew the contract with Sodexo for the 2016/2017 school year with a general and administrative charge of \$.1218 and a management fee of \$.1015 which represents a .5% increase.

18. APPROVAL TO FILE THE BLENDED EARLY LEARNING INNOVATION PILOT - YEAR 2 OF 2 GRANT

I recommend the Board approve to file the Blended Early Learning Innovation Pilot - Year 2 of 2 Grant in the amount of approximately \$75,000.

I recommend the Board authorize **Bridgette Burtt**, Coordinator of Grants and Innovative Programs, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D.**, Superintendent of Schools, be designated the Board's representative to implement the above actions.

19. APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH BIG BROTHERS BIG SISTERS OF MONMOUTH AND MIDDLESEX COUNTIES

I recommend the Board approve the memorandum of understanding (MOU) between Big Brothers Big Sisters of Monmouth & Middlesex Counties, Biotechnology High School and Long Branch Middle School for the program period of September 2016 through June, 2017 at a cost not to exceed \$10,000. This is a "High School Bigs" mentoring program matching High School students with Middle School children who need mentors. The program will create a one-to-one match to enrich the lives of at risk students by assisting them in achieving their highest potential, build self-esteem and help them make positive life choices.

Dr. Salvatore gave an overview of the benefits of this program stating that the High School students have an opportunity to work at Monmouth Medical Center with doctors and other medical professionals in addition to Biotechnology High School students partnering with our Middle School students one day a week.

20. AUTHORIZATION TO ACCEPT THE REFUSE & RECYCLABLES SERVICE – 2016/2017 SCHOOL YEAR BID

I recommend the Board accept the sole bid of Waste Management in the amount of \$49,476.00 for Refuse and Recyclables Services - 2016-2017 school year.

21. GIFTS TO SCHOOL

I recommend the Board accept the following gifts to schools indicated:

Donated by:

Jersey Mike's Corporate Advertising Fund

"Month of Giving" Monetary Donation
in the amount of \$3,032.22

H. PERSONNEL ACTION

Comments from the Personnel Committee Chair (APPENDIX H-1)

Dr. Critelli briefed the Board regarding discussions held by members of the Personnel Committee. Those items are contained in the agenda under Appendix H-1.

Comments from the Athletics Committee Chair (APPENDIX H-2)

Mr. Parnell briefed the Board regarding discussions held by members of the Athletic Committee. Those items are contained in the agenda under Appendix H-1.

1. APPOINTMENT OF CERTIFIED STAFF

I recommend the Board approve/ratify the appointment of the following named individuals who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly Qualified Teacher requirements, a criminal history clearance and the successful completion of a medical examination as required by the Board of Education. This initial appointment may be changed as District needs develop.

KRISTIN CIRCELLI

Math Teacher
Middle School
BA, Step 4
\$54,956

Certification: Elementary K-5, Elementary with Math Specialization 5-8
Education: Monmouth University
Replaces: J. Lambert, resigned
(Acct#: 15-130-100-101-000-02-00)(UPC#: 0249-02-MATHC-TEACHR)
Effective: September 1, 2016

TIMOTHY FARRELL

Health/PE Teacher
High School
BA, Step 1
\$50,000

Certification: Teacher of Health & Physical Education
Education: Kean University
Replaces: K. Baker, retired
(Acct#: 15-140-100-101-000-01-00)(UPC#: 0092-01-PEHLT-TEACHR)
Effective: September 1, 2016

ALEXA FREGULETTI

Teacher of the Handicapped
High School
BA, Step 1
\$50,000

Certification: Teacher of Social Studies, Teacher of Students with Disabilities
Education: Monmouth University
Replaces: D. Egidio, resigned
(Acct#: 15-213-100-101-000-01-00)(UPC#: 0115-01-SERSR-TEACHR)
Effective Date: September 1, 2016

H. **PERSONNEL ACTION (continued)**

1. **APPOINTMENT OF CERTIFIED STAFF (continued)**

MEGHAN HANCOCK

Special Education
Anastasia School
MA, Step 1
\$54,000

Certification: Elementary K-5, Teacher of Students with Disabilities
Education: Monmouth University
Replaces: A. Vargas, resigned
(Acct#:15-110-100-101-000-03-00)(UPC#:0798-03-SERSR-TEACHR)
Effective Date: September 1, 2016

LAURA PARKER

Grade 2, LD
Gregory School
MA, Step 1
\$54,000

Certification: Elementary K-6, Teacher of Students with Disabilities
Education: The College of New Jersey
Replaces: L. Klinga, re-assigned
(Acct#:15-214-100-101-000-07-00)(UPC#:0641-07-SEAUT-TEACHR)
Effective Date: September 1, 2016

COREY PEDALINO

Special Education
Gregory School
MA, Step 1
\$54,000

Certification: Elementary K-6, Teacher of Students with Disabilities
Education: Monmouth University
Replaces: K. O'Donnell, resigned
(Acct#:15-204-100-101-000-07-00)(UPC#:1434-07-SPESC-TEACHR)
Effective Date: September 1, 2016

JENNIFER NOONE

Grade 2, LD
Gregory School
BA, Step 1
\$50,000

Certification: Elementary K-6, Teacher of Students with Disabilities
Education: Kean University
Replaces: New
(Acct#:15-204-100-106-000-07-00)(UPC#:1433-07-SESCN-TEACHR)
Effective Date: September 1, 2016

2. **RESIGNATION - CONTRACTUAL POSITION**

I recommend the Board accept the resignation of the following individuals:

KRISTINE FAYE, High School teacher, effective June 30, 2016.

JAMES HARPER, George L. Catrambone School teacher, effective June 30, 2016.

JOSEPH KEAGLE, High School teacher, effective June 30, 2016.

CLAUDIA NETTI, High School teacher, effective June 30, 2016.

LUZ RAMIREZ, Morris Avenue School instructional assistant, effective June 30, 2016.

H. **PERSONNEL ACTION (continued)**

3. **RESIGNATION - STIPEND POSITION**

I recommend the Board accept the resignation of the following individuals:

EMILY BEAVER, Elementary Enrichment Camp teacher, effective June 8, 2016

NICHELLE DOUGLAS, Enrichment Camp kindergarten teacher, effective June 2, 2016

RUBY NAZON, MS Express Camp instructional assistant, effective June 16, 2016

4. **RETIREMENT**

I recommend the Board accept with regret and best wishes the retirement of the following individuals:

HAROLD COOPER, District Bus Driver, effective July 1, 2016. Mr. Cooper has a total of 12 years of service.

CARLA GAYLORD, George L. Catrambone School media specialist, effective July 1, 2016. Ms. Gaylord has a total of 37 years of service.

KATHLEEN HARRISON, Middle School secretary, effective October 1, 2016. Mrs. Harrison has a total of 25 years and 1 month of service.

JUAN MARTINEZ, Audrey W. Clark School teacher, effective June 30, 2016. Mr. Martinez has a total of 8 years of service.

ROSE NOVOA, High School custodian, effective November 1, 2015. Mrs. Novoa has a total of 19 years of service.

5. **PART-TIME AND STIPEND POSITIONS – SUMMER 2016**

I recommend the Board approve/ratify the following summer 2016 stipend positions:

DISTRICT

Substitute Bus Drivers

\$95.00/day \$380.00/wk

Edward McAndrews, Cassandra Hart-Smith, Cesare Iengo
Shirley Staley

Substitute Bus Aides

\$9.97/hr/\$279.16/wk

Shirley Staley, Jasmine Gomez, Judith Louis

Substitute Secretaries

Kathleen Harrison, Margarita Chaves, Kathleen Tuzzio-Schitano

PUPIL PERSONNEL SERVICES

Case Conference Teachers (general & special education)

Jill Careri

\$75.00/case

SCHOOL-BASED YOUTH SERVICES: July 5, 2016-Aug 15, 2016

Youth Development Specialist (3 days/12 hrs)

\$26/hr/\$312.00/wk.

Nikkia Blair

BILINGUAL SUMMER SCHOOL PROGRAM: July 5–29, 2016 (M-F)

HS Bilingual Teacher 7:30am–12:30pm [5 hrs]

\$26/hr/\$650.00/wk

Kelly Wiggett

H. **PERSONNEL ACTION (continued)**

5. **PART-TIME AND STIPEND POSITIONS – SUMMER 2016
HIGH SCHOOL**

Summer Weight Room Supervisors \$20.94/hr

Darnell Tyler (am), Aaron Collins (pm), Terrence King (pm),
Kamilah Bergman (substitute), Douglas Cornell (substitute)

**MIDDLE SCHOOL SUMMER SCHOOL: July 5-Aug 15, 2016
7:30am - 12:30pm (5hrs.)**

Teacher (Math) Alexandra Santiago \$26.00 hr/\$650.00/wk

MIDDLE SCHOOL EXPRESS CAMP: July 5-29, 2016 (M-Thu)

8:15am - 11:45 pm (3.5 hrs.)

Teacher (ESL) Sara Dizenhaus \$26.00/hr/\$364.00/wk

Teacher Elizabeth West

Instructional Assistant Isabelle Olivera \$13.36/hr/\$187.04/wk

Corridor Aide Ruby Nazon (7:15am-12:45pm) \$432.03/wk

ELEMENTARY ENRICHMENT CAMP

Early Childhood and Elementary Substitute Teachers \$26.00/hr/\$364.00/wk

Jennifer Adams, Sherrie Robinson, Gina Vodola

Felicia Clark, Jussara Lins, Erika Tornquist

Early Childhood Instructional Assistants

\$13.36/hr/\$187.04/wk

Jasmine Gomez, Aimee Woods (substitute)

Elementary Instructional Assistants

\$13.36/hr/\$187.04/wk

Sonia Mendez, Dorothy Bowles, Margaret Johnson (substitute)

6. **CHANGE OF TRAINING LEVEL**

I recommend the Board approve a change in training level for the following individual effective September 1, 2016:

JANISE STOUT, Morris Avenue School teacher, to move from BA +30 to MA on teacher's salary guide.

SEAN FITZGERALD, High School teacher, to move from MA to MA +30 on teacher's salary guide.

JESSICA WEGELIN, Morris Avenue School teacher, to move from MA to MA +30 on teacher's salary guide.

7. **SUBSTITUTE NURSE**

I recommend the Board approve the following substitute nurse:

Patricia Brown

H. PERSONNEL ACTION (continued)

8. APPROVAL OF STAFF TRANSFERS FOR THE 2016-2017 SCHOOL YEAR

I recommend the Board approve the staff transfers for the 2016 - 2017 school year as listed on **APPENDIX H-3**.

Dr. Salvatore – I would like to consolidate the bilingual classes at the George L. Catrambone School as well as consolidate the special education classes at the Gregory and Anastasia Schools for the purposes of maximizing those services for our students. The other remaining transfers are generally employee requests.

Motion was made by Mr. Parnell, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (H9 – 12).

Ayes (7), Nays (0), Absent (Mr. Dangler and Mr. Covin)

9. APPROVAL OF SALARIES FOR NON-AFFILIATED STAFF MEMBERS

That the Board approve salary increases for all non-affiliated personnel as listed on **APPENDIX H-4**.

10. APPROVAL OF SCHOOL BUSINESS ADMINISTRATOR'S CONTRACT

That the Board approve the following Resolution:

RESOLUTION

WHEREAS, the State of New Jersey requires that annually the School Business Administrator's contract be reviewed by the County Office prior to approval by the local Board of Education and,

WHEREAS, said approval has been received by the Executive County Superintendent of Schools,

NOW THEREFORE BE IT RESOLVED, that the Board of Education approve the contract of Peter E. Genovese III, RSBO, QPA for FY17.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 7
Nays: 0
Absent: 2 (Mr. Dangler and Mr. Covin)
Date: June 21, 2016

H. PERSONNEL ACTION (continued)

11. APPROVAL OF ASSISTANT SUPERINTENDENT OF SCHOOLS CONTRACT

That the Board approve the following Resolution:

RESOLUTION

WHEREAS, the State of New Jersey requires that annually the Assistant Superintendent of Schools contract be reviewed by the County Office prior to approval by the local Board of Education and,

WHEREAS, said approval has been received by the Executive County Superintendent of Schools,

NOW THEREFORE BE IT RESOLVED, that the Board of Education approve the contract of Alvin L. Freeman for FY17.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 7
Nays: 0
Absent: 2 (Mr. Dangler and Mr. Covin)
Date: June 21, 2016

12. APPROVAL OF ASSISTANT SUPERINTENDENT FOR PUPIL AND PERSONNEL SERVICES CONTRACT

That the Board approve the following Resolution:

RESOLUTION

WHEREAS, the State of New Jersey requires that annually the Assistant Superintendent for Pupil and Personnel Services contract be reviewed by the County Office prior to approval by the local Board of Education and,

WHEREAS, said approval has been received by the Executive County Superintendent of Schools,

NOW THEREFORE BE IT RESOLVED, that the Board of Education approve the contract of JanetLynn Dudick, Ph.D. for FY17.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 7
Nays: 0
Absent: 2 (Mr. Dangler and Mr. Covin)
Date: June 21, 2016

H. PERSONNEL ACTION (continued)

13. FAMILY/MEDICAL LEAVE OF ABSENCES

I recommend the Board approve/ratify the family/medical leave of absences as listed on - **APPENDIX H-5.**

14. STUDENT TEACHER/INTERN PLACEMENT

I recommend the individuals listed to be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2016-2017 school years. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

<u>Grand Canyon University</u>	<u>Spring 2017 Semester</u>	<u>January – May 2017</u>
Kati Smith	GLC	Michele Morey / 2nd Grade

<u>Stockton University</u>	<u>Fall 2016 Semester</u>	<u>January – May 2017</u>
Lauren Bowler	GLC	Kalliopi Stavarakis, / 3rd Grade

15. ATTENDANCE AT CONFERENCES / MEETINGS

I recommend the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated - **APPENDIX H-6.**

I. STUDENT ACTION

1. APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)

I recommend the Board approve the monthly report as required by statute - **APPENDIX I-1.**

2. FIELD TRIP APPROVALS

I recommend the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

3. PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION

I recommend the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX I-3.**

4. RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT OF STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR EXTENDED SCHOOL YEAR 2016

I recommend the Board approve the following students for placement and transportation needs for the 2016 extended school year:

BOSTON HIGASHI RANDOLPH, MASSACHUSETTS

Tuition: \$33,705.10/Student

Transportation

Effective Dates: 7-1-2016 to 8-31-2016

ID#: 8382685711, classified as Eligible for Special Education and Related Services

I. STUDENT ACTION (continued)

4. RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT OF STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR EXTENDED SCHOOL YEAR 2016 (continued)

**HAWKSWOOD SCHOOL
EATONTOWN, NEW JERSEY**

Tuition: \$10,757.40/Student
Transportation
Extraordinary Aide: \$5,250.00/Student
Effective Dates: 7-5-2016 to 8-15-2016

ID#: 7899786625, classified as Eligible for Special Education and Related Services

ID#: 9207115220, classified as Eligible for Special Education and Related Services

ID#: 1869262090, classified as Eligible for Special Education and Related Services

*NOTE: Student requires a one-to-one aide.

**SCHOOL FOR CHILDREN WITH HIDDEN INTELLIGENCE
LAKEWOOD, NEW JERSEY**

Tuition: \$13,918.20/Student
Transportation
Effective Dates: 7-1-2016 to 8-11-2016

ID#: 3282074581, classified as Eligible for Special Education and Related Services

5. TERMINATION FOR ATYPICAL OUT OF DISTRICT OF STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR THE 2015-2016 SCHOOL YEAR

I recommend the Board approve the following termination for atypical out of district students for placement and transportation for the 2015-2016 school year:

**COASTAL LEARNING CENTER/SOUTH
HOWELL, NEW JERSEY**

Tuition: \$49,691.51/Student
*Extraordinary Services: \$23,562.00/Student
Transportation
Effective Date: 4/24/2016

ID#: 1030069857, classified as Eligible for Special Education and Related Services

Tuition: \$49,691.51/Student
*Extraordinary Services: \$23,562.00/Student
Transportation
Effective Date: 6/17/2016

ID#: 5306266512, classified as Eligible for Special Education and Related Services

**OCEAN ACADEMY
BAYVILLE, NEW JERSEY**

Tuition: \$22,583.40
Transportation
Effective Date: 05/17/2016

ID# 8360057110, classified as Eligible for Special Education and Related Services

I. **STUDENT ACTION (continued)**

5. **TERMINATION FOR ATYPICAL OUT OF DISTRICT OF STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR THE 2015-2016 SCHOOL YEAR (continued)**

OAKWOOD SCHOOL
TINTON FALLS, NEW JERSEY

Tuition: \$52,587.00/student

Transportation

Effective Date: 05/04/2016

ID# 8144527619, classified as Eligible for Special Education and Related Services

PREFERRED HOME HEALTH CARE AND NURSING SERVICES
EATONTOWN, NEW JERSEY

*LPN: \$47.00/Hr. RN: \$57.00/Hr.

Effective Date: 06/03/2016

ID#: 9896129186, classified as Eligible for Special Education and Related Services

SCHROTH SCHOOL (LADACIN)
WANAMASSA, NEW JERSEY

Tuition: \$50,600.00/Student

Transportation

*Extraordinary Services: \$19,684.32/Student

Effective Dates: 06/03/2016

ID#: 9896129186, classified as Eligible for Special Education and Related Services

6. **CORRECTIONS/REVISIONS TO MINUTES**

I recommend the Board approve the following corrections/revisions to minutes indicated:

May 25, 2016

PART TIME AND STIPEND POSITIONS - 2016 - 2017 SCHOOL YEAR

Summer Programs - High School

Guidance Counselors - Salary read \$20.94/hr. This should have read \$1,100 per week.

April 27, 2016

SCHOOL-BASED YOUTH SERVICES

Counselor (3days/wk/12hrs - read Nikkia Blair. This should have read Samilia Gharthey-Sam.

DISCUSSION

1. **LBSEA Candidate's Night debate - November 2, 2016 - 7:00 P.M.**

The LBSEA would like to host a debate on November 2, 2016 for all candidates running in the November 8, 2016 Board of Education election.

DISCUSSION (continued)

2. New Jersey School Board Association Workshop - October, 2016

Mr. Genovese confirmed with the Board of Education members their hotel preference while attending the New Jersey School Board Association workshop in October. He also confirmed that the Board would like to reserve Carmine's for the Board dinner while in Atlantic City.

Dr. Critelli brought to the attention of the Board her concern regarding Mr. Grant placing an article in the newspaper which displayed 3 Board members pictures within the article. The appearance was that these Board members supported Mr. Grant's cause, but this was done without permission or even a request from Mr. Grant for their support prior to publication.

Mr. Grant – I was looking to the Board for some help for my cause.

Mrs. George – I felt disrespected by Mr. Grant for not reaching out to me first.

Dr. Critelli also concurred that she would have appreciated a call from Mr. Grant.

Mr. Grant apologized to the members.

Mr. Zambrano was curious as to how someone could use Board member photos in an advertisement without their permission.

Mr. Parnell also asked Mr. Grant to refrain from such practice and stated that he too felt that he was being used to fight Mr. Grant's concern with the Mayor.

At 8:20 P.M. Rev. Bennett left the meeting.

Mrs. Widdis spoke to the Board stating that all of the members need to work together, continue to work hard and stay focused on the mission of the Board.

Mr. Grant agreed and apologized.

Dr. Critelli – Should anything be done?

Dr. Salvatore – The appropriate thing to do is to speak to Board counsel because the Board is bound by certain ethical standards. The Board should follow proper procedures especially when dealing with the general public.

J. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

No one addressed the Board.

K. ADJOURNMENT – 8:25 P.M.

There being no further discussion, motion was made by Mr. Parnell, seconded by Dr. Critelli and carried by roll call vote that the Board adjourn the meeting at 8:25 P.M. Ayes (6), Nays (0), Absent (2) Mr. Dangler, Mr. Covin and Rev. Bennett

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Memorandum of Agreement

Between

Long Branch Board of Education

~ and ~

Long Branch School Employees Association

The undersigned parties have reached tentative agreement on the following modifications to the 2013-2016 collective bargaining agreement between the parties. The within agreements are subject to ratification by both parties at the conclusion of negotiations.

- 1.) All provisions of the 2013-2016 agreement shall be continued without change into the successor agreement except as set forth herein and/or attached hereto.
- 2.) The successor agreement shall be from **July 1, 2016 through June 30, 2017**
- 3.) Article XII, Paragraph E1 Tuition Reimbursement shall be modified as follows: "all members of the bargaining unit shall receive reimbursement by the Board of Education for the cost of tuition up to a maximum of **six (6)** college/graduate credits successfully completed between July 1 and June 30 of a given school year. Reimbursement of tuition shall not exceed 85% of the average State college tuition." (page 37) **(delete the remainder of this paragraph)**
- 4.) Article XII, Paragraph D4- Waiver shall be modified to read as follows "Any bargaining unit member who chooses to waive all health, dental, and prescription coverage for the full contract year **shall not receive any reimbursement.**" (page 37)
- 5.) Schedule C: **Effective July 1, 2016** the salary guides for Teachers, Secretaries/Clerks, Custodians/Groundsman/Maintenance, and Corridor Aides/Safe School Environment Persons shall be increased by **3.25%** inclusive of increment. (page 44)

The parties agree to mutually develop the salary guides.

- 6.) Pursuant to mutual agreement and development the Athletic Coaches' salary guides will include an increase.
- 7.) Article XII, Paragraph D2 – Insurance Protection. The current co-pay rates for prescription, medical and Emergency Room are as follows and all other language remains the same

Medical co-pay	\$10	Emergency room	\$25
Retail generic	\$3	Mail order generic	\$5
Retail preferred	\$10	Mail order preferred	\$15
Retail non-preferred	\$10	Mail order non-preferred	\$15

- 8.) Pursuant to Public Law chapter 78 all members of this unit shall progress to Tier 4 effective July 1, 2016.
- 9.) All of terms and conditions not contained herein shall remain status quo.

In witness whereof, the parties have affixed their respective signatures this 7 day of June, 2016.

**LONG BRANCH PUBLIC SCHOOLS
NON-AFFILIATED PERSONNEL SALARIES
2016-2017**

APPENDIX H-4

NAME	TITLE	2015-16	2016-17
Roberta Freeman	District Adm. Assessment & Accountability	\$ 116,677	\$ 120,177
Nancy Valenti	Asst. School Business Admin. / Asst. Board Secretary	\$ 157,196	\$ 161,912
Rina Munson	Fiscal Analyst	\$ 57,342	\$ 59,062
Catherine Burns	Payroll / Revenue Assistant	\$ 73,967	\$ 76,186
Dean Chavez	HVAC Mechanic	\$ 86,152	\$ 88,737
Ann Degnan	Facilities Manager	\$ 120,086	\$ 123,689
Gary Vecchione	Asst. Facility Manager	\$ 65,370	\$ 67,331
William Diaddezio	Assistant Facilities Coordinator	\$ 85,649	\$ 88,218
Christopher Dringus	Technology Director	\$ 81,890	\$ 84,347
Chuck Pfeister	Network Administrator	\$ 86,141	\$ 88,725
Jonathan Friedman	Information Systems Operator	\$ 75,916	\$ 78,193
Dave Booth	Network Technician	\$ 47,585	\$ 49,013
Daryl Southwood-Smith	Head of Technical Services	\$ 67,626	\$ 69,655
Donna Critelli	Transportation Manager	\$ 73,111	\$ 75,304
Kathy Celli	SBYS Program Manager	\$ 106,950	\$ 110,159
Angeline Harris	Hand-in-Hand Program Manager	\$ 66,732	\$ 68,734
Tammy Glanzberg	Schedule/Data Manager	\$ 72,827	\$ 75,012
Kim Small	District Athletic Trainer	\$ 65,730	\$ 67,702
Kimberly Crosby	HR Benefits Specialist	\$ 59,972	\$ 61,771
Joyce Palmer	Confidential Secretary	\$ 55,672	\$ 57,342
Cheryl Cruz	Confidential Secretary	\$ 56,579	\$ 58,276
Jill Creveling	Confidential Secretary	\$ 54,891	\$ 56,538
Noemi Torres	Confidential Secretary	\$ 43,898	\$ 45,215
Janice Martin	Confidential Secretary	\$ 72,197	\$ 74,363
Carmelina Fabiano	Confidential Secretary	\$ 67,737	\$ 69,769
Charles Widdis	Confidential Secretary	\$ 44,949	\$ 46,297
Diogo DeAssis	Confidential Secretary	\$ 44,313	\$ 45,642
Suset Marie Carter	Confidential Secretary	\$ 44,949	\$ 46,297
Neva Lisanti	Confidential Secretary	\$ 54,059	\$ 55,681
Susan Zambrano	Confidential Secretary	\$ 45,842	\$ 47,217